# Identification requirements for Microsoft Certification exams

## Identification (ID) Requirements

- If you are taking an exam at a test center, you are required to present two forms of ID on test day: One primary ID (government-issued with name, photo, and signature) and one secondary ID (name and signature).
- If you are taking an online, proctored exam, you are required to present one government-issued photo ID with name, photo, and signature on test day.
- IDs must be original (no photo copies) and valid (unexpired).
- The first name and last name you use when registering must exactly match the first name and last name on the IDs presented on test day.
- Your government-issued ID must be from the country in which you are testing. If you do not have a government-issued ID from the country in which you are testing, a passport from your country of citizenship is required, along with a secondary ID.

### **Examples of Primary ID**

- Passport
- Driver's license
- Military ID (including spouse and dependents)
- Identification card (national or local)
- Registration card (such as green card, permanent resident, visa)

NOTE: Government-issued IDs in local language can be accepted only if issued from the country in which the candidate is testing

#### **Examples of Secondary ID**

• Any original, valid ID that demonstrates at least your name and signature

#### **Exceptions**

- Expired forms of ID will not be accepted unless accompanied by valid renewal papers.
- Any government-issued ID that is missing a visible signature or containing an embedded signature can be supplemented with an original, valid ID that shows a matching name and signature. An additional, secondary ID will still be required.

NOTE: Exceptions to the ID policy must be pre-approved by the Pearson VUE Customer Service Center at least three (3) business days before the scheduled test appointment

#### Questions about the IDs you plan to bring?

Contact customer service at Pearson VUE, official exam delivery provider for Microsoft, at: <a href="http://www.pearsonvue.com/contact">www.pearsonvue.com/contact</a>



